



RADISSON HOTEL VALLEY FORGE
SERVICE ORDER FORM

Please read form in full prior to completion

Name of Event: Society of Bimolecular Sciences - Cell-Based Assays	Date: 10/23-24/08
Company Name: _____	Phone () _____ Fax () _____
Contact Name: _____	Email Address: _____
Address: _____	City: _____ State: _____ Zip: _____
Authorized By: _____	
Title: _____	Date: _____

SERVICES AVAILABLE *	Advance Fee	Qty.	Total	Day of Fee
1. Phone Line (Dial 9 out) (Long Distance Charges are not included)	\$100.00/day			\$150.00/day
3. High Speed Wired Internet (One Connection)	\$75.00/day			\$100.00/day
4. Power Strip	\$15.00/day			\$25.00/day
8. Other Request—Please Advise	To be determined			To be determined

Please forward requests by Wednesday, October 1, 2008. Requests received after this date are not guaranteed & may be subject to additional fees.

**Remit all payments to:
Radisson Valley Forge
Attn: Booth Services
1160 1st Ave
King of Prussia, PA 19406**

**Fax: 610- 768- 3252
Phone: 610- 768- 3290**

METHODS OF PAYMENT:

CREDIT CARD (Chose one)

- Master Card American Express Discover Visa

Credit Card Number: _____ Expiration Date: _____

Name of Cardholder: _____

Authorized Signature _____

*****Please note this charge will appear as "RADISSON LODGING" on your credit card statement. Please retain a copy for your records (this is your RECEIPT). Valley Forge Convention Center does "NOT" provide invoices. If you should have any questions, please refer to the above phone number.***

OFFICE USE ONLY:	
EVENT NAME: Society of Bimolecular Sciences - Cell-Based Assays	EVENT DATE: 10/23-24/08
DATE PAID:	CONFIRMATION NO.
AMOUNT PAID \$	CREDIT CARD: