



SBS COMMITTEE REPORT

TO: SBS BOARD OF DIRECTORS AND OFFICERS
FROM: ROBERT SPEZIALE
COMMITTEE NAME: PARTNERS IN COMMERCE
REPORT DATE: 11/20/2006-TELECONFERENCE
CC: L. BEUHRER, M. BIROS, J. CONCEPCION, P. DONNELLY, J. MINSHALL,
S. O'CONNOR, S. ROALDSET, R. TRINKA

Meeting Date: Nov. 20, 2006

In Attendance: {Chair}: R., Speziale, L. Beuhrer, M. Biros, P. Donnelly, S. O'Connor, S. Roaldset, R. Trinkka, C. Lynch, D, Roman

Absent: J. Concepcion, J. Minshall, L. Minor

AGENDA:

- Introductions
- Review of Minutes of 09/17/06 Meeting
- Presentation of Annual Meeting Issues Document
- Microplate Standards Issues raised by D. Roman
- Old Business
- New Business

Unfinished Business

- None

Update on Previous Action Items

- Reviewed Mission statement and it was determined that at this time the statement fairly represents the thinking of the PIC members. But, we will take it up again at the time of the 2007 Annual Meeting

New Business

- Discussion of the Issues Document that was submitted. The Document was submitted as a collection of thoughts, observations, and comments from the 2006 Annual Meeting. The PIC would like the Staff and Board to have a chance to digest the Document and then we can discuss moving forward on any issues that we can.

MINUTES

Meeting Called to Order at 1:05PM

The Chair asked for each member and SBS office representative to introduce themselves and give a brief statement of their past history with SBS and the PIC.

The Minutes of the 09/17/06 meeting were approved.

The Issues Document from the 2006 Annual Meeting was submitted and reviewed. There was discussion about the Virtual Tradeshow, SBS decision tree, the Annual Meeting move to April, badge allotments, and the 2007 offering. It was decided to reserve further discussion until the SBS staff has had a chance to fully digest the Issues Document at which time a full discussion of issues can be raised.

David Roman reviewed the request that he made for help with getting the word out to companies that the SBS is not the standard bearer of the Microplate Standard. Some discussion about remedies followed. It was decided that thoughts and ideas would be funneled to David by the PIC Members.

Old Business- Speziale reviewed the past submissions by Robert Trinkka and Stein Roaldset of a vendor survey and scientific specialties recommendations both of which were done after the Sept. 2005 meeting in Geneva.

Speziale asked that Annual Meeting Statistics and results of the Vendor Survey be made available to the PIC. C. Lynch agreed to make the results available.

New Business- Speziale brought up the topic of the discussion from the 2006 SBS Board and Directors meeting about assisting with SBS webinars and other enhancements for the SBS to offer its members. Some discussion followed but the next logical step is for Speziale to contact the Education Committee Chair and the Conference Committee Chair to see where those committees are headed with this concept.

It was suggested by C. Lynch that we try the webinar approach to educating vendor companies about the use of the Virtual Tradeshow for the 2007 Annual Meeting. This idea was well received and will require some more investigation to bring it to life.

Roaldset encouraged everyone to vote in the current Board election and asked that he be given consideration for a vote to continue to balance the representation of both the scientific community and vendor community on the Board of the SBS.

KEY DECISIONS

Action Items (*Note: include responsible person for each item along with anticipated completion date and current status*)

Action Item	Assigned To	Target Date	Date Completed
Distribute Annual Meeting Statistics and Survey Results	C. Lynch	Dec. 2, 2006	
Review Issues Document	SBS Staff	Next Meeting	
Microplate Standard Suggestions	PIC Committee Members	Jan. 2, 2007	
Virtual Tradeshow Webinar	R. Speziale	Next Meeting	
Contact Annual Meeting and Conference Committee Chairs	R. Speziale	Dec. 2, 2006	

RECOMMENDATIONS TO THE BOARD:

None at this time.