

**EDUCATION COMMITTEE MEETING**  
**Tuesday, May 22<sup>nd</sup>, 2006**

In Attendance: Doug Auld, Lisa Minor, Terry Riss, Meina Liang, Ralph Garippa, Kat Harrison

Absent: Richard Eglon, Christian Parker, John Dunlop,

Agenda:

1. Feedback from Board Presentation
2. Sales/Attendance of the Virtual Courses
3. Date for Re-Offering the Course
4. When would we offer the new course?
5. Action Items

**Feedback from the Board Presentation**

The Board is pleased with the progress of the committee. Issues with regard to speakers and positive feedback provided. Board discussed what might be good for the next set of seminars, and the Board is providing lists of ideas for the next topic. The board suggested that instead of the committee organizing these courses, potentially the committee would pick a volunteer who would assign the speakers etc and follow through on the course.

**Action Item:** Lisa will forward the list created by the board.

**Sales/Attendance of the Virtual Courses**

Total amount of sales for the Virtual Courses, Sales and total attendance will be collected and completed in a report that will be distributed to the entire group. Review the marketing program so that SBS could re-offer the courses, as well as including the fourth module, and expanding module 2 into a two module course. Classroom style format could be utilized to expand and increase the interest.

**Date for Re-Offering the Course**

October/Early November would be acceptable, advertising at SBS would be preferable, and compensation for the presenters although at a lower fee. Committee can review the existing courses and provide suggestions. Giving the speakers the opportunity to update and improve their module.

**When would we offer the new course?**

Beginning of the year or into February, to provide room to breathe. Two groups of modules being done at the same time. HTS101 and Nuclear receptors could be done at the same time, using separate sets of speakers to get them up and going. The Committee could create sub-committees/faculty to take this and run with it. Creating a position of a faculty chair who would be responsible to keep things in line.

*Side discussion regarding Kapil's slides, suggestions, reviews.*

The next step would be to identify faculty subcommittees who could take on the topics at hand. Wei Zheng has expertise in Ion Channels, and may be able to run with this on his own. Wei and Doug could work to create a faculty, which Wei would be willing to pursue. The committee can

begin to create lists of faculty that would best fit these particular modules so that speakers are assigned to modules before moving forward.

Modules shouldn't be limited to any amount, but to shoot for 4, so that you could have some that are 3 or some that are 6, and what the chair considers to be important.

Get a group to work on HTS 101 that will be able to run with the program and make the most of it, without the Education Committee, so that the Education Committee can refocus on oversight as well as helping where needed, such as marketing. So that Ion Channels gets marketed with the right associations, not just SBS, for example, endocrinology. Provide discount programs etc, with the Education Committee, SBS can then make the right choice in marketing to the right areas.

SBS will be moving forward with both courses, with Wei at the head of Ion Channels, and with the Education Committee focusing on HTS 101. The committee can begin to identify faculty for HTS101 and allow Wei to move forward with his interest in Ion Channels. Provide Wei with an action item list that he needs to complete, and he would just check back in with the committee to update us. First request an outline, we can move forward from there. The Committee will start to work on the outline for HTS 101 for the next meeting.

### **Action Items**

1. We will plan to offer the next online course beginning in the Feb '07 timeframe. There are three main courses that we can start to target: HTS101, Nuclear receptors and ion-channels. (Lisa may have some other topics that she will send).
2. We decided that formation of faculty sub-committees that include a designated faculty chair and a representative from the Ed comm. would allow for parallel development of courses.
3. The main focus of the Ed. Comm over the next months should be to outline a course on HTS101 and identify a faculty. To start this please send ideas on suggested topics that includes the name of the person you think could act as a faculty representative in the particular area. Course leaders who you think could teach the module should also be suggested. Ultimately we want to have two back-up leaders for each module.
4. I will work with Wei Zheng here who has an interest in an Ion Channel course. Therefore, if you have suggestion/names in this area please send them to me.
5. Once we have a draft of the major topics and Modules for HTS101 we can send out the invitation letters to form the faculty for this. We should target a final faculty for HTS101 by August 1st. That will give around 6 months for slide preparation and allow announcement of the course at the SBS annual meeting in Sept.

Additionally, we have an effort on the fated Module 4 from the kinase course. Slides are being added but a course leader is still not identified. We talked about re-offering this course in Oct/Nov of this year so I think we should try and target a resolution of this by August so we will know how to announce this at the SBS meeting. It might also be possible to expand Module 2 into separate modules (Pirthipal, Len) where more detail could be added. I can contact Pirthipal and Len around this but let me know if you have specific suggestions on what areas might be expanded here.